Mentor Program
School Information Sheet
2009-2010

School Name: Ortega Elementary

Address: 1135 Garland Ave., Austin, TX 78721

Driving Directions: Located west of I-35 and down E. 7th Street and towards Springdale Rd.

Parking Instructions: park in front of building – or on side (by café)

Mentor Contact Name: Autumn Messinger

Mentor Contact E-mail: ahmessinger@yahoo.com

Mentor Contact Phone: (512) 841-0385

Mentor Contact Office/Room: Counselors Office

Mentor Contact Availability:

Monday	7:30 -4:00	**Tuesday**	
Wednesday		**Thursday**	7:30 -4:00
Friday	7:30 -2:30		

Sign In Procedures: Please go directly to the front office to sign in then you can pick up student in class

Meeting Locations: Library, Cafeteria, Playground, classroom, conference/counselors' office

Best Time/Day to Meet: M-F lunchtime, flexible

Instructions for Canceling a Meeting: call directly to teachers classroom